

Rabat, 31st March 2021

Offer #4/2021

Termes of Reference – Interns 2021

Summary

Location: Rabat, Morocco (transfers for missions within Morocco are possible)	Duration: 3 months
Salary: unpaid	Level of Effort: Full time (40 hours/week)
Deadline for applications: April 16 th 2021 – 12.00 AM (Morocco time)	Foreseen starting date: as soon as possible, and no later than May 1 st 2021

Background

MIPA is a non-profit independent research institution based in Rabat, Morocco. Founded by a group of transdisciplinary researchers, MIPA's mission is to produce systematic and in-depth analysis of relevant policy issues that lead to new and innovative ideas for solving some of the most pressing issues relating to democracy.

Positions' objectives

The Moroccan Institute for Policy Analysis' internship is offered for a three-month period. Interns are expected to help with the different activities and events that the institute organizes. They are also required to assist in the different research projects that the Institute conducts. Interns may also be asked to complete an assignment that relates to one of the main Institute's activities utilizing the knowledge and skills they have acquired over the course of the internship.

Duties

The intern will assist the Institute's team with the following:

- Assist in research;
- Support activities and attend various events organized by MIPA.

Qualifications

- A Master's degree in political science, economics, international relations, sociology, anthropology or other relevant social sciences disciplines;
- Preference will be given to applicants who are currently registered as doctoral students;
- Must be dependable and proactive;
- Must have a basic understanding of, and strong desire to build a career in the research and policy analysis field;

- Must be proficient, speaking and writing, in the institute's working languages: English and Arabic (proficiency in French is an asset);
- Good/excellent mastery of e-mail tools and Microsoft Office;
- Must be a team player with a positive attitude who is eager to learn more about policy analysis and research.

Application and recruitment procedure

This position is open to candidates living in Rabat and/or candidates willing to relocate to Rabat by the beginning of the contract.

To apply for this position, send your **CV** (max 2 pages), scanned **university degrees**, and a **Statement of Interest** (max 1 page) in one PDF file to contact@mipa.institute. Applications will be accepted until **April 16th 2021 – 12.00 AM (Morocco time)**.

Three candidates will be shortlisted and contacted for an interview to further assess their qualifications and their fit for this position. Interviews will be held either in person or online between April 19th and 23rd 2021. We expect to have a contract in place and that the selected person to integrate the team by May 1st 2021.

Only shortlisted applications will be called for the interview. All unsuccessful applicants will be notified at the end of the recruitment process.

All questions regarding this position must be submitted to contact@mipa.institute (with f.colin@mipa.institute in copy).